

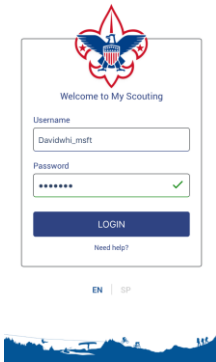
How to enter and log a unit contact for one of your ASSIGNED Units

After installing the My Scouting App, please follow the below instructions for logging a unit visit for one of your assigned units, if you need to enter a visit for a unit you are not assigned to, you will still need to use the full website.

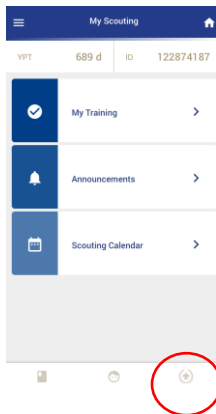
All screen captures are from an iPhone.



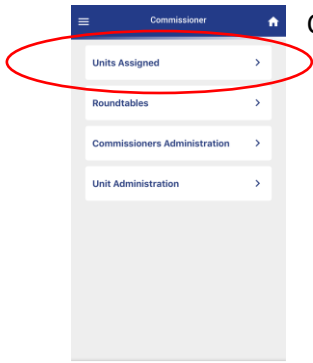
Start the MyScouting App



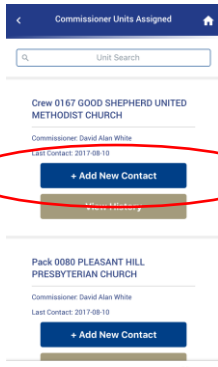
Enter your user name and password and click on Login



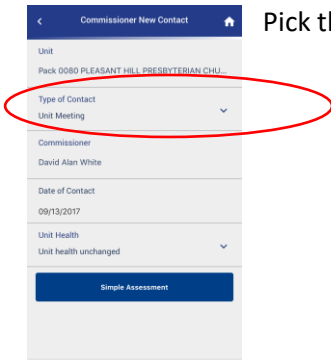
Choose Commissioner Tools from the bottom right icon



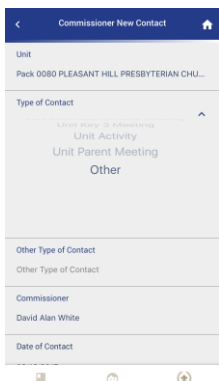
Choose Units Assigned



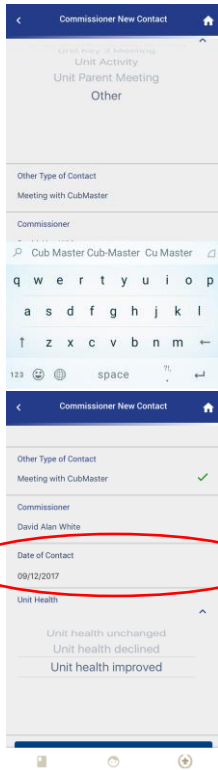
Choose the unit you wish to enter the visit information and click on "+Add New Contact



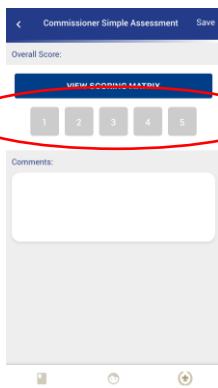
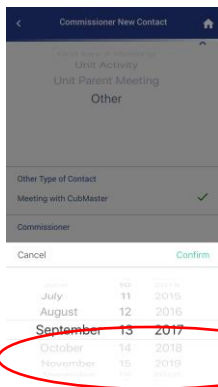
Pick the type of Contact



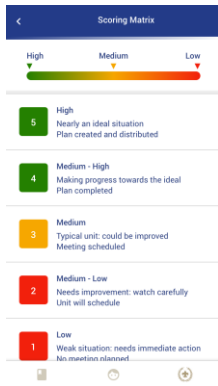
If you choose other enter in the type of visit



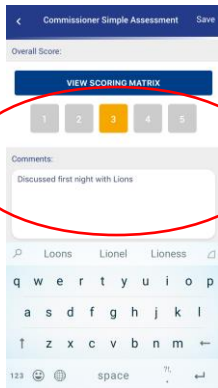
Choose the date of the contact



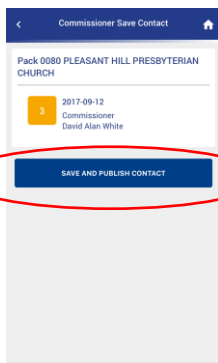
Pick the Score



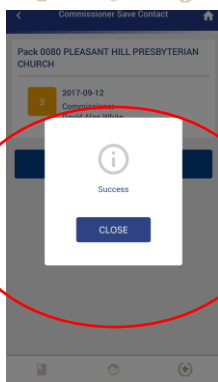
If you are unsure of what score to choose, you can view the scoring matrix.



Pick your score and enter in any comments you may have



Click on Save and Publish Contact



SUCCESS!