

HOW SCOUTS ENROLL & REPORT SALES:

- Scouts who sell \$2,500 or more in a calendar year must submit a completed **scholarship enrollment form** and proof of sales to scholarship@trails-end.com or the mailing address below.
- Once enrolled, they must report their total sales each year to Trail's End using the same form and method above.
- Trail's End does **not** accept faxes, zipped files, or emails over **10MB**.
- Statement notifications will be emailed to each Scout annually, but can also be viewed anytime online. Click **here** to log in.

Trail's End Popcorn
Attn: Scholarships
4485 S. Perry Worth Rd.
Whitestown, IN 46075

PAYOUT OF THE ACCOUNT:

- To submit for Payout, a Scout must meet all of the eligibility requirements listed in the **terms and conditions**.
- Eligible Scouts must submit a completed **scholarship payout form** and all required documentation listed on this form to scholarship@trails-end.com or the mailing address above. A Trail's End representative will confirm the payout was received.
- Trail's End does **not** accept faxes, zipped files, or emails over **10MB**.
- Payouts are **ONLY** processed four times per year: March 15, June 15, September 15, December 15. The payout submission deadline is **midnight the day before the processing date**.
- Trail's End sends Scouts' funds directly to their educational institutions to offset tuition, books, housing and/or other fees.
- Please allow **3-4 weeks** after your payout processing date for the school to receive the funds.

FORMS:

- **Scholarship Enrollment Form** - This form is used to report sales of newly qualified accounts as well as already existing accounts.
- **Scholarship Payout Form** - This form is used to submit for payout of the account once all eligibility requirements are met.
- **Terms & Conditions** - Please review the program's full terms and conditions.

