

# **MCC Standard Operating Procedures**

## **Addendum for Coronavirus/COVID-19**

**7/6/2020**

### **A General:**

- 1) This addendum addresses the procedural changes that apply to all shooting sports activities conducted on Council ranges. This addendum will be considered applicable until such time that each SOP is updated to address Coronavirus mitigation and explicitly states that this addendum no longer applies.
- 2) As we are responding to the Coronavirus situation rapidly, there is a potential that this addendum may overlap other guidance/procedures/rules. In the event that this addendum comes into conflict with Camp Ranger or Mecklenburg County Council directives, this addendum is to be considered secondary.
- 3) This addendum will not address general camp cleaning/sanitizing, including how to sanitize the range facilities (range ropes, benches, shelters, etc.). This addendum will address how and when to sanitize range equipment (guns, bows, arrows, safety equipment, etc.).
- 4) Simple cloth or surgical masks are to be worn by participants and range staff at all shooting sports ranges, except archers while they are on the line. It is unsafe to wear a mask, just like loose clothing, while shooting a bow.
- 5) Participants must wash hands upon entry and exit of each shooting sports range. Soap and water are preferred, but if unavailable, hand sanitizer is an acceptable alternative.
- 6) Range staff must use hand sanitizer after contacting any participant, which usually happens when helping the participant adjust position or aim.
- 7) Observers (including those awaiting their turn) may remain in the range waiting area if they are able to be at least six feet away from the range staff. If the range does not allow for six feet of separation, it may be necessary to have observers wait outside of the range.
- 8) Shooting positions should be at least six feet apart. This will likely mean that fewer participants can be on the firing line at any given time. This distance will allow the range staff to help one shooter and minimize the interaction with other shooters nearby.
- 9) Shooting sports participants should be organized into cohorts before they arrive at the range. This means they visit the various program areas of camp together with the same group and do not mix with other groups. Only one cohort should visit a shooting sports range at a time and equipment must be sanitized between cohorts. If the shooting sports participants are not a cohort (if they are coming from various program areas and meeting at this range), contact the Program Director and do not operate the range.

## **B Belk Archery Ranges (Pavilion)**

- 1) The Belk Archery Pavilion includes two ranges with 10 shooting positions, each. In order to maintain a six-foot distance between participants, utilize every other shooting position, such as 2, 4, 6, 8, 10. We can only support five archers on the firing line on each range.
- 2) Archers on the firing line should remove their masks completely, placing them in a pocket or bag. Leaving a mask loose about the face or neck is unsafe.
- 3) Arm guards must be washed between archers. As archers leave the range, used arm guards should be bagged separately from the unused arm guards. The bagged arm guards must be laundered before they can be worn by anyone else.
- 4) Archery range commands include the use of a whistle. As this will be more than a little difficult with a mask and range staff must wear their mask on the range, we are temporarily suspending the use of whistles on the archery range. Instead, range staff are to use the associated voice commands.
- 5) Observers (those awaiting their turn) should wait at the picnic tables and not along the railing behind the firing line. Observers do not need to wear their masks unless there are people outside of their cohort in the vicinity.
- 6) After the cohort leaves the range, the range must be sanitized.
  - a) Sanitize each bow by spraying Lysol Kitchen Spray (stored at each range) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
    - (1) Bow grip
    - (2) Bow lower limb where many archers hold the bow to raise/lower the bow
    - (3) Bow finger savers
  - b) Sanitize each arrow by spraying the shaft from the point to the nock using Lysol Kitchen Spray. It is recommended to sanitize more than one arrow at a time to reduce wasted spray. Allow Lysol to sit for at least two minutes before removing excess.
  - c) Sanitize each set of safety glasses by spraying front and back with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It has been observed that partially closing the arms and placing the glasses as if they were being worn will improve the clarity of the lens after sanitizing. Glasses can be allowed to dry, if time allows.

## **C Belk BB Gun (multi-purpose) Ranges**

- 1) After the cohort leaves the range, the range must be sanitized.
  - a) Sanitize each BB gun by spraying Lysol Kitchen Spray (stored at each range) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
    - (1) Stock/grip
    - (2) Foregrip/pump
    - (3) Trigger and trigger guard
    - (4) Do not spray into the action or the underside of the barrel/pump when the pump is open!

- b) Sanitize BB cups or any ammo holders used by spraying with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess.
- c) Sanitize each set of safety glasses by spraying front and back with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It has been observed that partially closing the arms and placing the glasses as if they were being worn will improve the clarity of the lens after sanitizing. Glasses can be allowed to dry, if time allows.

#### ***D Grimes Archery Range***

- 1) Archers on the firing line should remove their masks completely, placing it in a pocket or bag. Leaving a mask loose about the face or neck is unsafe.
- 2) Arm guards must be washed between archers.
  - a) As archers leave the range, used arm guards should be bagged separately from the unused arm guards. The bagged arm guards must be laundered before they can be worn by anyone else.
  - b) After being laundered, arm guards should be returned to the range and stored with other “clean” arm guards.
- 3) Archery range commands require the use of a whistle. As this will be more than a little difficult with a mask and range staff must wear their masks on the range, we are temporarily suspending the use of whistle commands on the archery range. Instead, range staff are to use the associated voice commands.
- 4) Observers (those awaiting their turn) should wait behind the railing with a bench and not on the bench itself. Alternately, observers can wait outside the range ropes on the steps leading to the archery range, if that is preferable or more comfortable. Observers should have their masks on while inside the range ropes until they enter the firing line.
- 5) After the cohort leaves the range, the range must be sanitized.
  - a) Sanitize each bow by spraying Lysol Kitchen Spray (stored at each range) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
    - (1) Bow grip
    - (2) Bow lower limb where many archers hold the bow to raise/lower the bow
    - (3) Bow finger savers
  - b) Sanitize each arrow by spraying the shaft from the point to the nock using Lysol Kitchen Spray. It is recommended to sanitize more than one arrow at a time to reduce wasted spray. Allow Lysol to sit for at least two minutes before removing excess.
  - c) Sanitize each set of safety glasses by spraying front and back with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It has been observed that partially closing the arms and placing the glasses as if they were being worn will improve the clarity of the lens after sanitizing. Glasses can be allowed to dry, if time allows.

### ***E Grimes Rifle Range***

- 1) Distribute foam ear plug hearing protection to every participant on the range. Only utilize ear muff hearing protectors if there are no foam ear plugs. It is difficult to sanitize ear muffs properly, so they are not recommended for use.
- 2) Observers (those awaiting their turn) should sit on the bench furthest from the firing line or outside of the range building altogether, but still inside the range fence/ropes.
- 3) Loading magazines
  - a) If the range staff are part of the cohort participating at the range, the range staff can handle the ammo and loading magazines.
  - b) If the range staff are not part of the cohort participating at the range, an adult member of the cohort can load magazines or ammo blocks at the ammo table inside the firing line and deliver to shooting stations. While it is acceptable to let a youth from the waiting area load magazines or ammo blocks, it is preferable that an adult do it.
- 4) After the cohort leaves the range, the range must be sanitized.
  - a) Sanitize each rifle by spraying Lysol Kitchen Spray (stored at each range) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
    - (1) Stock/grip
    - (2) Foregrip
    - (3) Trigger and trigger guard
    - (4) Bolt handle (with action closed)
    - (5) Do not spray into action!
  - b) Sanitize gun rests, magazines and any ammo holders used by spraying with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess.
  - c) Sanitize each set of safety glasses by spraying front and back with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It has been observed that partially closing the arms and placing the glasses as if they were being worn will improve the clarity of the lens after sanitizing. Glasses can be allowed to dry, if time allows.
  - d) If ear muff hearing protection was used, spray entire surface (inside, outside, top, bottom) with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It is possible that ear muffs will take a full day (or longer) to dry properly, so after two minutes, remove as much Lysol as possible, particularly from the foam muff inserts.

### ***F Grimes Shotgun Range***

- 1) Distribute foam ear plug hearing protection to every participant on the range. Only utilize ear muff hearing protectors if there are no foam ear plugs. It is difficult to sanitize ear muffs properly, so they are not recommended for use.
- 2) Observers (those awaiting their turn) should sit at the picnic tables inside the waiting area or outside of the range building altogether, but still inside the range fence/ropes. They need to stay at least six feet from the firing line area.

- 3) Only range staff are to load and operate the clay throwers to minimize the need to sanitize the thrower or the plunger (trigger).
- 4) After the cohort leaves the range, the range must be sanitized.
  - a) Sanitize each shotgun by spraying Lysol Kitchen Spray (stored at each range) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
    - (1) Stock/grip
    - (2) Foregrip
    - (3) Trigger and trigger guard
    - (4) Do not spray into action!
  - b) Sanitize arm rests and gun rest of each shooting arbor by spraying with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess.
  - c) Sanitize each set of safety glasses by spraying front and back with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It has been observed that partially closing the arms and placing the glasses as if they were being worn will improve the clarity of the lens after sanitizing. Glasses can be allowed to dry, if time allows.
  - d) If ear muff hearing protection was used, spray entire surface (inside, outside, top, bottom) with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It is possible that ear muffs will take a full day (or longer) to dry properly, so after two minutes, remove as much Lysol as possible, particularly from the foam muff inserts.

### **G Grimes Cowboy Range**

- 1) Distribute foam ear plug hearing protection to every participant on the range. Only utilize ear muff hearing protectors if there are no foam ear plugs. It is difficult to sanitize ear muffs properly, so they are not recommended for use.
- 2) Observers (those awaiting their turn) should remain outside of the range, on the steps/hill that leads to the range. The waiting area at the Cowboy range is too close to the range staff to be safely utilized.
- 3) When a shooter completes the course of fire, they are to step to the back of the firing line area, away from the Instructor(s) until the RSO directs them to leave the range when live fire has ended.
- 4) Only after shooters have cleared the firing line are may range staff begin to reload the pistols, rifles and shotguns.
- 5) After the cohort leaves the range, the range must be sanitized.
  - a) Sanitize each pistol by spraying Lysol Kitchen Spray (stored at the compound) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
    - (1) Grip
    - (2) Hammer
    - (3) Trigger and trigger guard
    - (4) Avoid spraying on cylinder or barrel!

- b) Sanitize each rifle by spraying Lysol Kitchen Spray (stored at the compound) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
  - (1) Stock/grip
  - (2) Foregrip
  - (3) Trigger and trigger guard
  - (4) Lever
  - (5) Do not spray into action!
- c) Sanitize each shotgun by spraying Lysol Kitchen Spray (stored at the compound) on the following surfaces. Allow Lysol to sit for at least two minutes before removing excess.
  - (1) Stock/grip
  - (2) Foregrip
  - (3) Trigger and trigger guard
  - (4) Do not spray into action!
- d) Sanitize each set of safety glasses by spraying front and back with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It has been observed that partially closing the arms and placing the glasses as if they were being worn will improve the clarity of the lens after sanitizing. Glasses can be allowed to dry, if time allows.
- e) If ear muff hearing protection was used, spray entire surface (inside, outside, top, bottom) with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It is possible that ear muffs will take a full day (or longer) to dry properly, so after two minutes, remove as much Lysol as possible, particularly from the foam muff inserts.

## ***H*** ***Other Ranges***

- 1) After the cohort leaves the range, the range must be sanitized.
  - a) Sanitize every item touched by participants by spraying with Lysol Kitchen Spray. Allow Lysol to sit for at least two minutes before removing excess. It has been observed that partially closing the arms and placing the glasses as if they were being worn will improve the clarity of the lens after sanitizing. Glasses can be allowed to dry, if time allows.